

NorCal PDP - Gothia Cup
David Robertson
830 Elderberry Street
Windsor, CA 95492

January 13, 2020

Dear David,

We are pleased to confirm all your team's arrangements for your tour to the Gothia Cup. Please discuss and/or share the contents of this with all your participants. This is very important and all of your participants should understand its contents.

Accommodation, meals and sport:

July 11-20, 2020 - Gothenburg-Sweden

Teams: One 2003 Girls team.
Sport program: 2020 Gothia Cup – the 2020 Puma Trophy.
More information see <https://www.gothiacup.se/>
Accommodation: This hotel is placed in a great location in relation to the Gothia Cup. Walking distance from the Liseberg amusement park, the Scandinavium (where the Coaches reception is), the Heden Center (tournament HQ), and Ullevi (where the opening ceremony is held). The rooms come with free Wi-Fi, flat-screen TVs and mini fridges; most have city views. The hotel contains a restaurant/bar, a 24-hour lobby cafe and a relaxed Italian eatery. There's also a game room, plus access to a spa and a fitness room at an on-site sister hotel. We are currently holding 2 doubles, and 6 triple rooms.
Meals: Daily breakfast is included.
First meal: Breakfast, Sunday July 12, 2020
Last meal: Breakfast, Monday July 20, 2020
All meals will be served in the hotel.
Note: The Gothia Cup will offer your group 12 meals (6 lunches and 6 dinner) meal cards. These meals are served in one of the tournament cafeterias.
WiFi costs: Free of charge
Accomm. Address: Gothia Towers
Mässans gata 24, 412 51 Göteborg, Sweden
Tel: +46 31 750 88 00
Website: Gothia Towers

The above mentioned accommodations may require a cash damage/security deposit in local currency (approx. \$ 100.00-\$400.00) from the group upon arrival and check in, so please be prepared for this. This deposit is refundable upon check out provided there is no damage to the accommodation/rooms. Please notice that drinks (such as bottled water, sodas) during the meals are not included. We have requested that our groups be served with tap water on the table, however, in some countries this might not be offered. For breakfast tea and coffee is included and in most cases milk & juice.

Guide services:

During the Gothia Cup tournament staff is available at your hotels and the tournament information centers to assist you and your group.

Ground transportation:

Upon arrival at Gothenburg airport, there will be a Gothia Cup greeters near the baggage claim. After retrieving your bags, the Gothia Cup Staff will direct you to the transportation (bus) to your hotel accommodation. During your stay each member of the group will receive a Gothia Card. This card will give you access to the City of Gothenburg public transportation system. This convenient transportation system will get you everywhere in relation to the tournament as well as the City of Gothenburg. We recommend that you download the Phone Application – Västtrafik. This app gives thorough instructions/directions on the correct bus/tram to get on.

Air transportation/flights:

The following flights have been booked for your group:

Friday - July 10, 2020

Departure: 9.10pm - Flight LH 459 from San Francisco to Munich

Arrival: Saturday, July 11 – 5.20pm – Munich airport

Departure: Saturday, July 11 – 7.25am – Flight LH 2432 from Munich to Gothenburg

Arrival: Saturday, July 11 – 9.15pm – Gothenburg Airport

Monday – July 20, 2020

Departure: 10.15am – Flight LH 813 from Gothenburg to Frankfurt

Arrival: Monday, July 20 – 12.00pm – Frankfurt airport

Departure: Monday, July 20 – 1.35pm - Flight LH 4813 from Frankfurt to San Francisco

Arrival: Monday, July 20 – 4.10pm – San Francisco airport

Seat assignments:

Group seats will be assigned at the time of ticketing; no specific seat requests are permitted. All seat requests or changes must be done at the airport upon check-in, all seats are a first come first serve basis. The airline will block with group in seats next to one another if available.

Check in:

Passengers can check in for their flight online 24 hours prior to their departure.

Airline Tickets:

Airline tickets will be forwarded to the group leader approx. 2-3 weeks prior to departure after the final names have been supplied to us by the group leader and we have received full payment from all travelers. When airline tickets are sent we will also include instructions on how, when and where the group passengers can check in and how to make flight changes while traveling if necessary.

Groups will check in at the airport, allow for 3 hours prior to departure.

Information for flights in case of flight changes or cancellations:

Please note that your group is booked through the group departments of airlines under group fare guidelines and conditions. Many times, we must go through the group department of the airline to change flights for the group or individual passengers, etc. Therefore, please follow these guidelines with any flight cancellations or changes during the trip.

- In case of any flight delays that will result in missing a connection or any flights that are cancelled, always first work with an airline representative at the airport to fix the issue and get the group on other flights.
- If any individuals want to change flights (dates only, routing changes not permitted), then individuals should contact the airline first to see if the change can be made. If the change cannot be made by the airline, contact us and we will contact the airline group department and attempt to make the change. Please note that the group departments of airlines are closed on the weekends, so we have some limitations.

Sightseeing activities/excursions:

Feel free to check out the Gothia Cup website.

Referees and linesmen:

Please see the tournament website for more information - <https://www.gothiacup.se/regulation/>

Day by Day Itinerary

For tournament tours we will post a provisional itinerary after your tour is booked. Once the tournament posts the tournament game schedule we can insert the games in your itinerary and finalize this.

We expect to have a final itinerary for these tours available between 1-2 weeks prior to departure depending how fast the tournament posts their game schedule.

60 days before departure:

We need to have all signed waivers e-mailed back to us. Please download the waiver from your team designated website page. Important note: We will only release the final travel documents (like airline tickets) after receipt of your signed waiver and full payment.

People not booking arrangements through Premier International Tours:

Please be aware that we cannot provide any transportation from or to the airport or for any pre-arranged group tour activities (sightseeing excursions, etc.) or any transportation arranged for the group for individuals which did not book the tour package with Premier International Tours. Because of liability/law issues with our suppliers (Bus Company, etc.) persons who booked their own flights and accommodation are not allowed to just join the group on bus transfers arranged for the group.

If you have anyone who wants to join the group later in the booking stage, please contact us no later **than 90 days before the departure** date and we will try to accommodate the requests.

General Participation Conditions:

We again strongly encourage your participants to review the General (Cancellation) Conditions and General Information document on your group website page to make sure all participants are aware of/understand these conditions to avoid any misunderstandings.

Final payment:

Please notice that delayed payments (within 6 weeks prior to departure) must be done by cashier's checks or credit cards. We will release the travel documents and travel information after receipt of full payment of ALL travelers.

Group arrangements:

This is a group tour arrangement. The participant prices are based on the number of people traveling. If this number goes up or down the participant prices will be adjusted as per your proposal.

Documents you will receive from us:

- Final itinerary: 1-3 weeks prior to departure.
- Airline tickets: 2-3 weeks prior to departure.

Should you have any questions please do not hesitate to contact me.

Yours in Sports,

Loek van Zijl

President L & J Group, Inc. DBA Premier International Tours