

Morrisville Soccer Club
Angie Faraci
Morrisville SC - PO Box 1636
Morrisville, VT 05661

December 23, 2019

Dear Angie,

We are pleased to confirm all your team's arrangements for your tour to Europe. Please discuss and/or share the contents of this with all your participants. This is very important and all of your participants should understand its contents.

Accommodation, meals and sport:

July 3-5, 2020 - Venice-Italy

Teams: One 2007 Boys team.
Sport program: We will arrange 1 game.
Accommodation: Family-run hotel with a guest lounge, plus free Wi-Fi & parking. Located 1 mile from Venezia Mestre train station and a 1-minute walk from a bus stop for rides to the historic center of Venice. We are currently holding 1 twin room and 7 triple rooms. All rooms offer separate twin/single beds.
Meals: Daily breakfast and dinner is included.
First meal: Dinner, Friday July 3, 2020
Last meal: Breakfast, Sunday July 5, 2020
All meals will be served in the hotel
WiFi costs: Free of charge
Accomm. Address: Hotel Venezia
Piazza 27 Ottobre, 91, Venezia, Italy
Tel: +39 041 985533
Website: <http://www.hotel-venezia.com/eng/index.asp>

July 5-11, 2020 – San Marino Cup

Teams: One 2007 Boys team.
Sport program: San Marino Cup
Accommodation: Four star hotel accommodation located near the beach. The rooms have private bathrooms, TVs, Wi-Fi and desks. We are currently holding 1 twin room and 7 triple rooms.
Meals: Daily breakfast and dinner is included.
First meal: Dinner, Friday July 5, 2020
Last meal: Breakfast, Sunday July 11, 2020
All meals will be served in the hotel
WiFi costs: Free of charge
Accomm. Address: The hotel name will be available 2 months prior to arrival.

The above mentioned accommodations may require a cash damage/security deposit in local currency (approx. \$ 100.00-\$400.00) from the group upon arrival and check in, so please be prepared for this. This deposit is refundable upon check out provided there is no damage to the accommodation/rooms. Please notice that drinks (such as bottled water, sodas) during the meals are not included. We have requested that our groups be served with tap water on the table, however, in some countries this might not be offered. For breakfast tea and coffee is included and in most cases milk & juice.

Guide services:

A representative (tour manager) will be with your group throughout your stay – one tour manager in Venice and another tour manager at the San Marino Cup. This person is the main contact between your group and Premier International Tours. If problems arise please discuss these with tour manager first before you call our offices since they are on the ground and more able to resolve issues at the destinations. Your representative will help plan your daily schedule and help in the event of any unforeseen problems or changes. This representative is not a professional city tour guide(s), although he/she will have general knowledge of the cities you are staying in and the surrounding areas. Please find below a job description of our representatives.

- Be with the group from arrival till the last evening. Join them during transfers to the accommodation, location where meals are served, fields, game events and excursions.
- Discuss the program in advance with club contact. Create a good relationship with the club contact and driver (if group has a private bus available).
- Translate where necessary.
- Make sure group behaves correctly; attend opening, finals, award ceremonies, and other organized activities.
- Mediate in case of damages or conflicts with/to accommodation, busses, etc. Make sure to make a report of this.
- Support the group in case of visit police station (theft) and/or hospital.

It is very important that the group leader sits down with the guide upon arrival and discusses the daily program and sightseeing activities planned. Then, during the trip the group leader should also discuss each day with the guide the program for the next day in case of any last-minute changes so the guide can communicate any changes to other parties (hotel staff for meals, bus driver, etc.)

Please note that it is customary to tip the guide at the end of the trip if the guide has done a good job. We recommend collecting approx. \$10.00-\$20.00 per person (local currency) for each guide for the trip.

Ground transportation:

During your stay in Venice a private bus will be available exclusively for your group. The motor coach can be used for excursions and all local transportation (such as transfers to/from the friendly game locations and for sight-seeing). You have a maximum of 200 kilometers available per bus. The following restrictions have been set by the European transportation departments:

- The bus driver can drive a maximum of 9 hours per day and can be on duty for 12 hours (so 3 hours wait/rest time during a day). Twice a week the driver may use the bus 10 hours. This is usually used for long transfers from country to country.
- Each day the bus driver must have an 11 hours rest period between his transportation duties.
- During transfers every 4 hours the driver must make a 45-minute required rest stop.

During the San Marino Cup, we have included an airport transfer July 11 as well as a full time private bus available 8/9 hour a day from July 06th to July 10th for tournaments games and events. Note: during the tournament the bus will be available for local excursions within 60 kilometers from San Marino/Adriatic Riviera. The evening services for opening ceremony and the tournament disco are included as well.

It is also customary to tip the bus driver if you have a private bus throughout the trip and the same bus driver throughout the trip. We recommend approx. \$5.00-\$10.00 per person for this.

City Admission Fees (ZTL charges:

City admission fees (called ZTL fees) for the touring bus in Italy are not included. These ZTL fees are approx. \$100.00 - \$250.00 when you enter a city ZTL zone. More information is included below.

Venice sight-seeing:

Your group is accommodated in Mestre which is outside of the city borders of Venice. In order to avoid ZTL fees we recommend that you take public transportation from your hotel (only 300 yards walking) to Venice – the Piazzala Roma. A roundtrip ticket is approx. € 4.00 - € 5.00 per person. From here you can walk to all famous Venice sights. Gondola tours cannot be pre-booked but our tour manager will assist you to try to book this at arrival. Gondola tours are available for approx. € 80.00 per gondola and each gondola seats between 4-6 people. Another option is that your bus parks at the entrance of Venice called Tronchetto. From here you can walk into Venice. The current ZTL charges for this are € 200.00 per day. Please notice that the city of Venice is changing this for the upcoming Summer so this information might change.

Air transportation/flights:

The following flights have been booked for your group:

Departure: Thursday - July 2, 2020 9:45pm - Flight TS 652 from Montreal to Venice

Arrival: Friday - July 3- 11:30am - Venice Airport

Departure: Saturday - July 11, 2020 12:15pm - Flight TS 571 from Venice to Montreal

Arrival: Saturday - July 11- 3:00pm - Montreal Airport

Seat assignments:

Around 90 days before departure we will send the team manager or coach a list to fill out with the official names (as per passport) for the airline. Passengers can add seat requests to this spreadsheet such as 'window seat' or 'aisle seat' or who wants to seat together. These requests **cannot** be guaranteed. Air Transat offers the following services for seat assignments:

- Groups can reserve block seating by calling the airline directly 1-866-847-1112, below are the rates.
- 10 to 19 passengers - \$80.00
- 20 to 74 passengers - \$130.00
- 75 or more passengers - \$180.00

Check in:

Check in must be done at the airport on the day of departure.

Airline Tickets:

Airline tickets will be forwarded to the group leader approx. 2-3 weeks prior to departure after the final names have been supplied to us by the group leader and we have received full payment from all travelers. When airline tickets are sent we will also include instructions on how, when and where the group passengers can check in and how to make flight changes while traveling if necessary.

Groups will check in at the airport, allow for 3 hours prior to departure.

Information for flights in case of flight changes or cancellations:

Please note that your group is booked through the group departments of airlines under group fare guidelines and conditions. Many times, we must go through the group department of the airline to change flights for the group or individual passengers, etc. Therefore, please follow these guidelines with any flight cancellations or changes during the trip.

- In case of any flight delays that will result in missing a connection or any flights that are cancelled, always first work with an airline representative at the airport to fix the issue and get the group on other flights.
- If any individuals want to change flights (dates only, routing changes not permitted), then individuals should contact the airline first to see if the change can be made. If the change cannot be made by the airline, contact us and we will contact the airline group department and attempt to make the change. Please note that the group departments of airlines are closed on the weekends, so we have some limitations.

Referees and linesmen:

For your friendly game, a referee will be provided. It is common that teams must provide their own linesmen, so please be prepared for this. Please see the tournament website for more information regarding Tournament games - [San Marino Cup](#)

Day by Day Itinerary

For tournament tours we will post a provisional itinerary after your tour is booked. Once the tournament posts the tournament game schedule we can insert the games in your itinerary and finalize this.

We expect to have a final itinerary for these tours available between 1-2 weeks prior to departure depending how fast the tournament posts their game schedule.

60 days before departure:

We need to have all signed waivers e-mailed back to us. Please download the waiver from your team designated website page. Important note: We will only release the final travel documents (like airline tickets) after receipt of your signed waiver and full payment.

People not booking arrangements through Premier International Tours:

Please be aware that we cannot provide any transportation from or to the airport or for any pre-arranged group tour activities (sightseeing excursions, etc.) or any transportation arranged for the group for individuals which did not book the tour package with Premier International Tours. Because of liability/law issues with our suppliers (Bus Company, etc.) persons who booked their own flights and accommodation are not allowed to just join the group on bus transfers arranged for the group.

If you have anyone who wants to join the group later in the booking stage, please contact us no later **than 90 days before the departure** date and we will try to accommodate the requests.

General Participation Conditions:

We again strongly encourage your participants to review the General (Cancellation) Conditions and General Information document on your group website page to make sure all participants are aware of/understand these conditions to avoid any misunderstandings.

Final payment:

Please notice that delayed payments (within 6 weeks prior to departure) must be done by cashier's checks or credit cards. We will release the travel documents and travel information after receipt of full payment of ALL travelers.

Group arrangements:

This is a group tour arrangement. The participant prices are based on the number of people traveling. If this number goes up or down the participant prices will be adjusted as per your proposal.

Documents you will receive from us:

- Final itinerary: 1-3 weeks prior to departure.
- Airline tickets: 2-3 weeks prior to departure.

Should you have any questions please do not hesitate to contact me.

Yours in Sports,

Loek van Zijl

President L & J Group, Inc. DBA Premier International Tours

ZTL Charges

ZTLs are charges for Motor Vehicles to enter the Historical Centers of many Italian towns and cities, and below is our guide of costs, and ways to avoid some of these charges.

Rome

In Rome, for tourist buses, there are 2 ZTL areas. ZTL Area 2 is anywhere within the outer Ring Road, which will include your Hotel. ZTL1 is the "Centro Storico", (Historic Centre).

ZTL 2 is between €42.00 & €55.00 per day, with the cheaper version available online via your Driver / Tour Manager (TM). ZTL 1 is between €85.00 & €200.00 per day dependant on the number of days booked and method of booking.

ZTL1 can be avoided by using the Metro (600 yards from Parco Tirreno Hotel)

As of 2019, buses now have to pre-book and pre-pay for a time slot permit to enter the city to drop off their passengers. If you are delayed on your journey and miss your slot then, tough, you lose your slot. And your money! If travelling from afar then it is better to book an afternoon permit to give extra time in case of delays on the journey to Rome. Once the thirty minutes has expired the bus must leave the city. If it is required to return later in the day to collect the passengers then another permit must be purchased. These thirty-minute permits cost €160.00 each

Mestre & Venice

Mestre is usually our base for groups visiting Venice and has a small ZTL zone, with a daily charge of approx. €200.00. you are staying in Mestre we would usually recommend that you take the Service Bus from close to your hotel to Venice for approx. € 4.00 - € 5.00 each way.

Pisa

Being dropped off west of the Leaning Tower near Pisa San Rossore train station avoids the ZTL zone and is only 400 to 500 metres to walk to the Tower. The other recommendation is to park the bus in the Via Pietrasantina Coach Park for a small fee with a 10-minute walk to the Tower.

Siena

In Siena the historical centre is small and buses can get very close, less than half a kilometre from the centre without charge. The ZTL for Sienna ranges between €105.00 & €130.00 per day including parking.

Florence

Florence has the most diverse and complicated ZTL in Italy! Like Rome it has a general ZTL for entering the City limits and another for the Historical centre, and rates vary by day, by season, by religious dates. Tariffs can range from €120.00 to €480.00 (Easter Sunday for example), plus the charge for entering City limits.

Before a trip to Florence we suggest you liaise with your Driver / Tour Manager to ask them to price up a proposed visit date(s) for both ZTL charges. Alternatively, train services into the centre from out of town are relatively cheap and regular.