

BVB International 06 Boys Premier  
Felix Hernandez  
2313 Colshire Drive  
Plano, TX 75075

December 11, 2019

Dear Felix,

We are pleased to confirm all your team's arrangements for your tour to Germany and the Gothia Cup. Please discuss and/or share the contents of this with all your participants. This is very important and all of your participants should understand its contents.

**Accommodation, meals and sport:**

**July 9-12, 2020 – Dortmund, Germany**

Teams: One 2006 Boys team.  
Sport program: Games will be arranged by BVB International.  
Accommodation: This hotel is 7 minutes' walk from Bochum Hauptbahnhof train station, and a 12-minute walk from shopping and dining in the Bermudadreieck district. The rooms feature free Wi-Fi, flat-screen TVs, plus desks and Tassimo coffee makers. The hotel has a restaurant, a sports bar, a fitness room, a sauna, and meeting rooms. We are currently holding 7 doubles and 6 triple rooms. Triple rooms have 1 double (queen) bed and 1 single bed.  
Meals: Daily breakfast and dinner is included.  
First meal: Dinner, Thursday July 9, 2020  
Last meal: Breakfast, Sunday July 12, 2020  
All meals will be served in the hotel.  
WiFi costs: Free of charge  
Accomm. Address: Mercure Hotel Bochum City  
Massenbergstraße 19 21,  
44787 Bochum, Germany  
Tel: +49 234 9690  
Website: [Mercure Hotel Bochum City](https://www.mercure-hotels.com/en/hotel-bochum-city)

**July 12-19, 2020 – Gothia Cup – Gothenburg, Sweden**

Teams: One 2006 Boys team.  
Sport program: 2020 Gothia Cup. More information see <https://www.gothiacup.se/>  
Accommodation: This hotel is 6 miles from the Heden Center (Gothia Cup Headquarters), and walking distance to public transportation. The rooms have flat-screen TVs, tea and coffee makers, safes, and free Wi-Fi. The hotel has a restaurant, a conference center, a lobby bar, and a gym. We are currently holding 14 doubles and 3 triple rooms.  
Meals: Daily breakfast is included.  
First meal: Breakfast, Monday July 13, 2020  
Last meal: Breakfast, Sunday July 19, 2020  
All meals will be served in the hotel  
WiFi costs: Free of charge  
Accomm. Address: Best Western Plus Aby Hotel  
Åby Arenaväg 8b,  
431 62 Mölndal, Sweden  
Tel: +46 31 384 02 00  
Website: [Best Western Plus Aby Hotel](https://www.bestwestern.com/en-us/hotel/Best-Western-Plus-Aby-Hotel)

The above mentioned accommodations may require a cash damage/security deposit in local currency (approx. \$ 100.00-\$400.00) from the group upon arrival and check in, so please be prepared for this. This deposit is refundable upon check out provided there is no damage to the accommodation/rooms. Please notice that drinks (such as bottled water, sodas) during the meals are not included. We have requested that our groups be served with tap water on the table, however, in some countries this might not be offered. For breakfast tea and coffee is included and in most cases milk & juice.

#### **Guide services:**

**Germany:** A representative (tour manager) will be with your group throughout your stay. This person is the main contact between your group and Premier International Tours. If problems arise please discuss these with tour manager first before you call our offices since they are on the ground and more able to resolve issues at the destinations. Your representative will help plan your daily schedule and help in the event of any unforeseen problems or changes. This representative is not a professional city tour guide(s), although he/she will have general knowledge of the cities you are staying in and the surrounding areas. Please find below a job description of our representatives.

- Be with the group from arrival till the last evening. Join them during transfers to the accommodation, location where meals are served, fields, game events and excursions.
- Discuss the program in advance with club contact. Create a good relationship with the club contact and driver (if group has a private bus available).
- Translate where necessary.
- Make sure group behaves correctly; attend opening, finals, award ceremonies, and other organized activities.
- Mediate in case of damages or conflicts with/to accommodation, busses, etc. Make sure to make a report of this.
- Support the group in case of visit police station (theft) and/or hospital.

It is very important that the group leader sits down with the guide upon arrival and discusses the daily program and sightseeing activities planned. Then, during the trip the group leader should also discuss each day with the guide the program for the next day in case of any last-minute changes so the guide can communicate any changes to other parties (hotel staff for meals, bus driver, etc.)

Please note that it is customary to tip the guide at the end of the trip if the guide has done a good job. We recommend collecting approx. \$10.00-\$20.00 per person (local currency) for each guide for the trip.

**Gothia Cup:** During the Gothia Cup tournament staff is available at your hotels and the tournament information centers to assist you and your group.

#### **Ground transportation:**

**Germany:** During your stay a private bus will be available exclusively for your group. The motor coach can be used for excursions and all local transportation (such as transfers to/from the friendly game locations and for sight-seeing). You have a maximum of 300 kilometers available per bus. The following restrictions have been set by the European transportation departments:

- The bus driver can drive a maximum of 9 hours per day and can be on duty for 12 hours (so 3 hours wait/rest time during a day). Twice a week the driver may use the bus 10 hours. This is usually used for long transfers from country to country.
- Each day the bus driver must have an 11 hours rest period between his transportation duties.
- During transfers every 4 hours the driver must make a 45-minute required rest stop.

It is also customary to tip the bus driver if you have a private bus throughout the trip and the same bus driver throughout the trip. We recommend approx. \$5.00-\$10.00 per person for this.

**Gothia Cup:** Upon arrival at Gothenburg airport, there will be a Gothia Cup greeting center near the baggage claim. After retrieving your bags, the Gothia Cup Staff will direct you to the transportation (bus) to your hotel accommodation. During your stay each member of the group will receive a Gothia Card. This card will give you access to the City of Gothenburg public transportation system. This convenient transportation system will get you everywhere in relation to the tournament as well as the City of Gothenburg. We recommend that you download the Phone Application – Västtrafik. This app gives thorough instructions/directions on the correct bus/tram to get on.

**Air transportation/flights:**

The following flights have been booked for your group:

*Wednesday - July 8, 2020*

Departure: 4.00pm - Flight LH 439 from Dallas (DFW) to Frankfurt

Arrival: Thursday, July 9 – 8.50am – Frankfurt airport

Departure: Thursday, July 9 – 10.35am – Flight LH 76 from Frankfurt to Düsseldorf

Arrival: Thursday, July 9 – 11.25am – Düsseldorf airport

*Sunday – July 12, 2020*

Departure: 8.00am – Flight LH 812 from Frankfurt to Gothenburg

Arrival: Sunday, July 12 – 9.35am – Gothenburg airport

*Sunday – July 19, 2020*

Departure: 6.45am – Flight LH 833 from Copenhagen to Frankfurt

Arrival: Sunday, July 19 – 8.15am – Frankfurt airport

Departure: Sunday, July 19 – 10.10am - Flight LH 438 from Frankfurt to Dallas (DFW)

Arrival: Sunday, July 19 – 2.15pm – Dallas (DFW) airport

**Seat assignments:**

Group seats will be assigned at the time of ticketing; no specific seat requests are permitted. All seat requests or changes must be done at the airport upon check-in, all seats are a first come first serve basis. The airline will block with group in seats next to one another if available.

**Check in:**

Passengers can check in for their flight online 24 hours prior to their departure.

**Airline Tickets:**

Airline tickets will be forwarded to the group leader approx. 2-3 weeks prior to departure after the final names have been supplied to us by the group leader and we have received full payment from all travelers. When airline tickets are sent we will also include instructions on how, when and where the group passengers can check in and how to make flight changes while traveling if necessary.

Groups will check in at the airport, allow for 3 hours prior to departure.

**Information for flights in case of flight changes or cancellations:**

Please note that your group is booked through the group departments of airlines under group fare guidelines and conditions. Many times, we must go through the group department of the airline to change flights for the group or individual passengers, etc. Therefore, please follow these guidelines with any flight cancellations or changes during the trip.

- In case of any flight delays that will result in missing a connection or any flights that are cancelled, always first work with an airline representative at the airport to fix the issue and get the group on other flights.
- If any individuals want to change flights (dates only, routing changes not permitted), then individuals should contact the airline first to see if the change can be made. If the change cannot be made by the airline, contact us and we will contact the airline group department and attempt to make the change. Please note that the group departments of airlines are closed on the weekends, so we have some limitations.

**Referees and linesmen:**

Please see the tournament website for more information - <https://www.gothiacup.se/regulation/>

**Day by Day Itinerary**

For tournament tours we will post a provisional itinerary after your tour is booked. Once the tournament posts the tournament game schedule we can insert the games in your itinerary and finalize this.

We expect to have a final itinerary for these tours available between 1-2 weeks prior to departure depending how fast the tournament posts their game schedule.

**60 days before departure:**

We need to have all signed waivers e-mailed back to us. Please download the waiver from your team designated website page. Important note: We will only release the final travel documents (like airline tickets) after receipt of your signed waiver and full payment.

**People not booking arrangements through Premier International Tours:**

Please be aware that we cannot provide any transportation from or to the airport or for any pre-arranged group tour activities (sightseeing excursions, etc.) or any transportation arranged for the group for individuals which did not book the tour package with Premier International Tours. Because of liability/law issues with our suppliers (Bus Company, etc.) persons who booked their own flights and accommodation are not allowed to just join the group on bus transfers arranged for the group.

If you have anyone who wants to join the group later in the booking stage, please contact us no later **than 90 days before the departure** date and we will try to accommodate the requests.

**General Participation Conditions:**

We again strongly encourage your participants to review the General (Cancellation) Conditions and General Information document on your group website page to make sure all participants are aware of/understand these conditions to avoid any misunderstandings.

**Final payment:**

Please notice that delayed payments (within 6 weeks prior to departure) must be done by cashier's checks or credit cards. We will release the travel documents and travel information after receipt of full payment of ALL travelers.

**Group arrangements:**

This is a group tour arrangement. The participant prices are based on the number of people traveling. If this number goes up or down the participant prices will be adjusted as per your proposal.

**Documents you will receive from us:**

- Final itinerary: 1-3 weeks prior to departure.
- Airline tickets: 2-3 weeks prior to departure.

Should you have any questions please do not hesitate to contact me.

Yours in Sports,

Loek van Zijl

President L & J Group, Inc. DBA Premier International Tours